

Export Documentation & Certification Services

Fingal Chamber of Commerce is licenced by the Department of Business, Enterprise & Innovation and Chambers Ireland to issue and certify Certificates of Origin (EU Certs & Arab-Irish Certs) and provides other certification services for companies including invoices and other company documents.

The Chamber also provides a service for documents to be notarised by a Notary Public and / or Apostilled by the Department of Foreign Affairs and a legalisation service where required with foreign embassies.

The Chamber requires certain information before it can provide certification services. An Indemnity Form and a list of authorised signatories must be completed and returned to the Chamber. This form must be renewed annually. To view/download this form [click here](#).

Companies which are not members of the Chamber will also require to submit a copy of company's Certificate of Incorporation.

If applicable, please also provide a copy of VAT Exemption Form.

Certificates of Origin

EU Certificates of Origin and other export documentation (invoice, packing list) must be submitted through the online system essCert (www.esscert.com).

If you require an Arab-Irish Certificates of Origin and legalisation, please contact the Chamber.

On-line Certification

The Chamber provides a secure on-line digital document certification service through essCert (www.esscert.com). The service is used by exporters and shipping agents to sign, stamp, and certify Certs of Origin and documents using digital signatures. The service is fast, efficient, flexible and user friendly.

Company Documents

Any company documents, which require Chamber certification and other services can be sent to the Chamber.

One set of photocopies of all documents must be accompanied with the originals. If legalisation is required, please provide two set of photocopies.

Documents can be also submitted through essCert if a digital certification is acceptable.

Please note, the Chamber's full-service pricing applies to all documentation submissions where the Chamber's wet stamp is required.

Additional Services

The Chamber can organise other services on behalf of companies, contact us about:

- Notary
- Department of Foreign Affairs and Trade (Apostille)
- Arab Irish Chamber of Commerce (AICC)
- Embassies legalisation
- Courier/postal charge
- Translation

Version: January 2021 - E&OE